

DIU HIGHER EDUCATION SOCIETY, DIU

(Under U. T. Administration of Daman & Diu)



दीव महाविद्यालय, दीव

DIU COLLEGE, DIU

विवरणिका

PROSPECTUS

Address:

दीव महाविद्यालय
फोर्ट रोड, दीव – 362520
फोन नं – 02875 254115

Diu College
Fort Road, Diu – 362520
Phone No. 02875 254115

E-mail: diucollege@gmail.com

Price Rs. 50/-

DIU COLLEGE, DIU

PROSPECTUS

1. PREAMBLE:

Diu is a beautiful island situated slightly off the coast of Saurashtra (Kathiawad). It is bounded by Somnath-Gir and Amreli district of Gujarat in the North and by Arabian Sea from three sides. It is connected by two bridges with the main land.

Diu is an extension of Saurashtra (Kathiawad) cultural zone and shares language, dress-patterns, food habits and other cultural elements with Kathiawad.

The climate of Diu is normally pleasant throughout the year with moderate temperature and gentle sea-breeze.

Located at such a pleasant place to live and learn, Diu College is established in the year 2013 with two streams – Arts and Commerce – at undergraduate degree level. The college is managed by Diu Higher Education Society, an initiative of U. T. Administration of Daman & Diu. At present, the college is functioning during afternoon session in Government High Secondary School building, Diu.

2. COURSES OF STUDIES:

A) Bachelor of Arts (B.A.):

- i) Foundation Language: English/ Hindi
- ii) Foundation Classical Language: Sanskrit
- iii) Core : Economics, Gujarati, Hindi, & Sanskrit
- iv) Elective – 1 & 2: Economics, English, Gujarati, Hindi, Sanskrit, & Sociology

B) Bachelor of Commerce (B.COM.):

- i) Foundation Language: English
- ii) Core: Business Economics, Financial Accounting, Company Law, Business Administration
- iii) Core & Allied: Fundamental of Entrepreneurship, Salesmanship (SSP)
- iv) Elective: Accounting & Finance, Banking

3. INTAKE CAPACITY:

Sr. No.	Faculty	First Year	Second Year	Third Year
1	Arts	120	120	120
2	Commerce	60	60	60

Note: Reservation of seats for SC/ST/OBC/PH candidates as per UGC/GOI norms.

4. CO-CURRICULAR ACTIVITIES:

In order to develop soft life skills and to channelize youth energy towards constructive work, co-curricular activities are organised through following clubs.

- i) Career Club
- ii) Commerce Club
- iii) eBheent-Patra (e-Wallpaper)
- iv) Ecology & Trekking Club
- v) English Club
- vi) Lalit Kala Parishad
- vii) Natya & Nritya Kala Parishad
- viii) Photography Club
- ix) Sahitya Parishad
- x) Sports Club
- xi) Techno Club
- xii) Women's Cell

Further the college has facility for following games,

- i) Athletics
- ii) Badminton
- iii) Basket Ball
- iv) Carom
- v) Chess
- vi) Cricket
- vii) Foot Ball
- viii) Lawn Tennis
- ix) Table Tennis
- x) Volley Ball

5. STUDENT SUPPORT SYSTEM:

- i) Library with Book-Bank facility
- ii) Student of the Year Award

6. INTERNAL QUALITY ASSURANCE CELL (IQAC):

Diu College, Diu has constituted Internal Quality Assurance Cell (IQAC) to develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution

7. LANGUAGE LEARNING LAB:

A Language Learning Lab is set up to learn languages (English, Gujarati, Hindi & Sanskrit) in a more interactive way with the help of technology.

8. ADMISSION RULES:

- a) Candidates seeking admission in First Year Course must have passed Higher Secondary School Examination or equivalent from any recognized board or university.
- b) Those candidates, who have passed HSC Exam from any board/university other than Gujarat Secondary & Higher Secondary Board, shall be eligible for admission on production of Provisional Eligibility Certificate from the Saurashtra University, Rajkot.
- c) The admission shall be given strictly as per the merit based on percentage of marks obtained in qualifying examination.
- d) However students from Daman & Diu shall get preference.

9. CANCELLATION OF ADMISSION:

- a) The admission of a student shall be cancelled, if at any stage the Saurashtra University, Rajkot declares that the student is not eligible for admission.
- b) The admission of a student shall be cancelled, without prejudice to any other action prescribed under rules, if at any stage it is detected that any information given by the student is found wrong and/or any document produced by him for securing admission is found forged or bogus.
- c) The Principal, Diu College, Diu will have right to cancel the admission of a student if he/she remains absent continuously for more than 15 days without any information or intimation.
- d) The Principal, Diu College, Diu will have right to cancel the admission of a student if he/she indulges in any sort of misconduct and indiscipline in the college.

10. APPLICATION FOR ADMISSION:

Application for admission shall be made on the prescribed form available with the prospectus within ten days after the declaration of the qualifying examination or any date as prescribed by the Principal, Diu College, Diu. The applications received after the closing date will be summarily rejected.

The application form should accompany two self-attested copies of the following certificates, photograph etc.

- i) Last Exam Mark Sheet
- ii) Leaving Certificate
- iii) Caste Certificate/PH Certificate (if applicable)
- iv) Provisional Eligibility Certificate from Saurashtra University, Rajkot (if applicable)
- v) Passing Certificate of Last Examination.
- vi) Two copies of recent passport size colour photograph.

11. PROSPECTUS FEES:

The prospectus along with application form can be obtained from the office of the Principal, Diu College, Diu on payment of the prescribed fees or by post on paying postal charges along with the prospectus fees.

12. CAUTION MONEY AND OTHER FEES:

- a) A candidate selected for admission shall be required to deposit caution money and other fees as per Annexure on or before the prescribed date and time. Those who fail to deposit fees and other dues on or before the prescribed date and time shall forgo their right to admission.
- b) The amount of fees and other dues mentioned in Annexure – A is subject to change as per the direction of Saurashtra University and the U. T. Administration of Daman & Diu.
- c) Fees and all other dues except caution money are not refundable under any circumstances.
- d) The application for refund of caution money shall be required to be submitted along with the original fee receipt within six months from the date of the student leaves the college failing which the caution money deposit will be forfeited.

13. ATTENDANCE:

- a) The student shall be required to attend in each subject at least 75% of the periods during the first term and 80% of the periods during second term allotted in the time table failing which their names will not be sent up for the University Examination.
- b) There will be periodical monitoring of the attendance of the students and the list of defaulter students will be placed on the college notice board.
- c) At the end of the first term the attendance of the students will be reviewed. The Principal will have right to cancel the admission of those students whose attendance of the first term is less than 75%.
- d) Similarly the attendance of the students in second term will be reviewed and the Principal will have right to withdraw the examination form of the University Examination of those students whose attendance falls short of required percentage.
- e) The student shall be required to attend all periods (from 1st period to last period) on each working day in the college.

14. IDENTITY CARD:

- a) The student will be issued Identity Card after the admission.
- b) Students should keep identity card in their possession and should produce on demand by authorities. If they will be found without I-card, they may not be allowed in the college campus and proper disciplinary action may also be taken.

15. EXAMINATION:

The University Examination/evaluation will be conducted as per Saurashtra University rules.

16. USE OF UNFAIR MEANS DURING EXAMINATION:

The student found using unfair means at the college/university examinations shall be dealt with the rules framed by the college and university from time to time. The decision of the Principal of the University, as the case may be, shall be final and binding upon all.

17. CODE OF CONDUCT FOR THE STUDENTS:

- a) The students shall be bound by the rules and regulations laid down by the College Administration regarding maintenance of discipline and conduct.
- b) The students shall be regular, punctual and sincere in attending classes, tutorials, practical etc. They will not loiter outside the class rooms. In case they do not have any class, they shall either make use of the vacant period for library consultation or relaxation in common room.
- c) The students shall maintain strict discipline concurrent with their status and dignity and will not do anything which shall be unbecoming of college students.
- d) It shall be the collective responsibility of the students for the protection of the fixtures/furniture of their class rooms and in case of any damage, the principal will have right to take suitable punitive action as deems fit collectively against the entire class or against the individual student found guilty of the act.
- e) The students will strictly adhere to the instructions of the Principal for parking their vehicles in the college premises. Any student or any person found riding scooter/car/motor cycle/moped or any vehicle within the prohibited area will attract stringent punitive action.
- f) The decision of the Principal shall be final in all matters concerning students' indiscipline and no appeal will lie with any other authority.
- g) No mobile allowed during college hours.
- h) All the rules and regulations are subject to change from time to time as per the instructions/orders/circulars of the U. T. Administration of Daman & Diu and Saurashtra University, Rajkot.

18. ADMINISTRATIVE ACTION IN THE EVENT OF RAGGING:

The institution shall punish a student found guilty of ragging after following the procedure and in the manner prescribed herein under:

- a) The Anti-Ragging Committee of the institution shall take an appropriate decision in regard to punishment or otherwise depending on the facts of

each incident of ragging and nature and gravity of the incident of ragging established in the recommendations of the Anti-Raging Squad.

- b) The Anti-Ragging Committee may, depending on the nature and gravity of the guilt established by the Anti-Ragging Squad, award to those found guilty one of more of the following punishments namely:
- i) Suspension from attending classes and academic privileges.
 - ii) Withholding/withdrawing scholarship, fellowship and other benefits.
 - iii) Debarring from appearing in and test examination or other evaluation process.
 - iv) Withholding results.
 - v) Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
 - vi) Suspension/expulsion from the hostel.
 - vii) Cancellation of admission.
 - viii) Rustication from the institution for period ranging from one to four semesters.
 - ix) Expulsion from the institution and consequent debarring from admission to any other institution for a specified period.

Provided that where the persons committing or abetting the act of ragging are not identified, the institution shall resort to collective punishment.

- c) An appeal against the order of punishment by the Anti-Ragging Committee can be made to the Vice-Chancellor of Saurashtra University, Rajkot.

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FEES STRUCTURE

ANNEXURE – A

Sr. No. (1)	BA/BCOM (2)	Fees for Boys (in Rs.) (3)	Fees for Girls (in Rs.) (4)
1	Semester – 1	805	205
2	Semester – 2	605	5
3	Semester – 3	615	15
4	Semester – 4	605	5
5	Semester – 5	615	15
6	Semester – 6	605	5